



Delegation Meeting Minutes **January 27, 2014 at 4:00 PM**

Chair Worsman called the Belknap County Delegation meeting to order at 4:03 PM on the above date at 34 County Drive, Laconia, NH and recited the pledge of allegiance.

In Attendance: Representatives Burchell, Luther, Cormier, DiMartino, Greemore, Gulick, Fields, Huot, Raymond, Tilton, Worsman, Arsenault, Fink and Vadney.

Absent: Representatives Comtois, Sylvia, Flanders and Holmes.

Also present: Commissioners Thomas, Philpot and Nedeau, County Administrator Debra Shackett and Finance Director Glen Waring.

Minutes for approval: M/Worsman, S/Vadney to approve the 01/07/14 minutes as proposed (noting changes made from original draft to edited draft). No abstentions. None opposed.

Motion carries.

2014 budget: Rep. Worsman handed out a copy of a budget she prepared and had it printed for all Delegation members. She told members that they could either use the County's budget or use her spreadsheet, whatever tool works for members is what they should use.

Process: The members discussed methodology for preparing the budget. Some were in favor of establishing a percentage change from last year, and others wanted to build a budget based on departmental needs.

Outside agencies subcommittee: The requested amounts by each agency were read.

Administration & Finance Committee: There was discussion on the difference in accounting procedures and budget outcomes for the f/t administrative & finance wages, specifically the amounts allocated to the nursing home.

IT Budget: Explanation was given on the difference between Contracted Services and Software Support.

Legal item: Rep. Gulick asked how much money has been spent on the lawsuit to date. Answer: \$7,554. Rep. Raymond inquired on the status of the pending lawsuit, and how they will proceed.

Rep. Worsman said it is not on the agenda, and it will be discussed in nonpublic session. Some members questioned why it would be done in nonpublic session. Rep. Raymond suggested keeping the status on litigation on every agenda and that no vote is taken until they receive their legal opinion from Atty. Horan and then they can make a decision from there.

Contingency: Rep. Tilton asked if any research was done on his inquiry of making a contingency line in the budget versus the contingency fund. Administrator Shackett will send the proper RSA to Rep. Tilton as well as a printout to all delegates of what has been spent out of contingency in 2013. Rep. Worsman would also like a printout of the actual; expenditure for every account in the budget. This will be important for next Tuesdays 02/04/14 meeting.

Public comment: There was none.

Adjourn: M/Luther, S/Huot to adjourn at 6:55 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant

A true record Attest:

Jane Cormier, Clerk of the Delegation